

NAME: _____ (Please Print)



Date: _____

LOCAL 15 HOUR PETITION FORM FOR WORK IN UNREPRESENTED ESTABLISHMENTS

Please fill out form completely
Attach copies of all paystubs
Signature of a Local 15 member is required 1x only

This form must contain your name, the date or dates of the work performed, your job classification, where the work was performed, the number of hours worked, the hourly wage, and the signature of member. Each call must be listed as a separate entry. Work must be submitted on a month to month basis. Do not include work from two separate months on a single form. If you are working as a salaried employee, an entry will be required for each pay period. Be sure to enter your gross wages at the bottom of the page. The electronic version will calculate total hours and percentage dues for you. The Petition form, copy of paycheck stub and all current percentage representation fee payments for the requested hours must be submitted to the B.O.E. **no later than** thirty (30) days following the month in which the work was performed. The B.O.E. will allow up to an additional sixty (60) days for receipt of the paystub documentation if the paycheck has not been received in a timely fashion. *Please refer to the Dispatch Rules for "Fees" or "Payments."*

Any petition turned in late or without a check or online payment for the current percentage dues will be rejected.

Checks returned for insufficient funds will be considered non-payment.

Date (s) worked	Employer/Venue	Event	Job/Class	Hours worked*	Hourly wage**	Member (Printed Name)	Member signature

***Enter Overtime Hours @ 1.5x actual worked hours, and Doubletime hours @ 2x those actually worked**

****Use the straight time wage for all hours**

_____ Accepted

Explanation:

_____ Rejected

Total Hours: _____ 0

Gross Wages: _____

Representation Fee: \$ _____ -

BOE Chair: _____ Date: _____