NAME: _____ (Please Print)

Date: _____

LOCAL 15 HOUR PETITION FORM
FOR WORK IN UNREPRESENTED ESTABLISHMENTS

Please fill out form completely

Attach copies of all paystubs

Signature of a Local 15 member is required 1x

This form must contain your name, the date or dates of the work performed, your job classification, Event, where the work was performed, the number of hours worked, the hourly wage, and the signature of a member (see Dispatch Rules). Each call must be listed as a separate entry. Work must be submitted on a *month to month* basis. Do not include work from two separate months on a single form. If you are working as a salaried employee, an entry will be required for each pay period. Be sure your gross wages are entered at the bottom of the page and **match your paystub**. The electronic version will calculate total hours and percentage dues for you. The Petition form and copy of paycheck stubs for the requested hours must be submitted to the B.O.E. **no later than** thirty (30) days after the paycheck has been issued provided the check was issued in accordance with Washington State Law. The B.O.E. will allow up to an additional sixty (60) days for receipt of the paystub documentation if the paycheck has not been received in a timely fashion; you must request an extension in writing. *Please refer to the Dispatch Rules for more information.*

Any petition turned in late will be rejected. Payments can be made after BOE approval.

Please email this form to BOE@IA15.ORG.

Date (s) worked	Employer/Venue	Event	Job/Class	ST Hours worked	OT Hours worked	DT Hours worked	Hourly wage*	Member (Printed Name)	Member signature
***OT hours @1.5x/ DT hours @2x those actually worked**			***Totals:**						

Explanation:

Total Hours: $ _____

Gross Wages: $ _____

5.5% Representation Fee: $ _____

_____ Accepted

_____ Rejected

BOE Chair: _____

Date: _____